

Monthly Compliance & Audit Tracking Reports

MS Excel Template

Easy to edit MS Excel workbook including 18 separate spreadsheets, one for each of the Metro 2® individual field tracking reports and the 3 Credit Bureaus' Reject and Error (monthly statistics) reports recommended in the FACTA 312 Monthly Compliance Procedures sections. Each spreadsheet is set up as a 1 year report and already contains, field names, field values, formulas for totals and formulas for percentages for the following information. Instructions can be found on each page as well. The document is ready for you to add/change/delete volumes and/or codes as required to customize for your institution and includes individual spreadsheets for monthly tracking of:

- Portfolio Type
- Account Type
- Terms Frequency
- Terms Duration
- Account Status Code
- Payment Rating
- Special Comment Code
- Generation Code
- ECOA Code
- Compliance Condition Code
- Consumer Information Indicator
- Address Indicator
- Consumer Transaction Type
- Residence Code
- Blanks for Mandatory Fields
- Rejects & Errors – Experian
- Rejects & Errors – Equifax
- Rejects & Errors – TransUnion